

Defined by Service and Expertise





Municipality	Address 2	City	Zip	Phone	POS	Base \$\$	Escrow	NOTES/Other
Akron	166 South High Street	Akron	44308	330-375-2366	No			
Aquilla Village	P.O Box 1127	Chardon	44024	440.286.5511	No			http://www.co.geauga.oh.us/Communities/AquillaVillage.aspx
Auburn Township	11010 Washington Street	Auburn Township	44023	440.543.7028	No			http://www.auburntownship.com/index.aspx
Aurora	129 W Pioneer Trail	Aurora	44202	330-562-9564	No			
Avon	36774 Detroit Rd	Avon	44011	440-937-7846	No			
Avon Lake	50 Avon Belden Rd	Avon Lake	44012	440-930-4102	No			
Bainbridge	470 Center St #8-C	Chardon	44024	440-279-1780	No			
Bainbridge Township	17826 Chillicothe Road	Chagrin Falls	44023	440.543.9871	No			http://www.bainbridgetwp.com/
Bay Village	350 Dover Center Rd	Bay Village	44140	440-899-3400	No			Occupancy and rental permits do exist
Beachwood	25325 Fairmount Blvd	Beachwood	44122	216-292-1914	No			Occupancy permit fee \$50 and Rental permit fee: \$500
Bedford	65 Columbus Rd	Bedford	44146	440-735-6530	YES	\$50+		As of 5-13-16 Temp freeze on all POS; voluntary insp per written request; normal proceedure prior to 5-13-16
Bedford Heights	5656 Perkins Rd	Bedford Hts	44146	440-786-3244	YES	\$75		\$50 for dye test/\$35 for apartments
Bentleyville	6253 Chagrin River Rd	Bentleyville	44022		No			admin@villageofbentleyville.com
Berea	11 Berea Commons	Berea	44017	440-826-5812	No			
Bratenahl	411 Bratenahl Rd	Bratenahl	44108	216-681-3706	YES	\$50	0%	building@bratenahl.org
Brecksville	9069 Brecksville Rd	Brecksville	44141	440-526-2630	No			Rental permit \$25.
Broadview Heights	9543 Broadview Rd	Broadview Hts	44147	440-526-6864	No			Rental permit \$50 + rental property requires inspection every 3 yrs
Brooklyn	7619 Memphis Ave	Brooklyn	44144	216-635-4201	No			N/A Only Commercial
Brooklyn Hts	345 Tuxedo Ave	Brooklyn Hts	44131	216-749-4300	YES	\$50	150%	\$50, Violations will be %150, 2 Estimates obtained
Brookpark	6288 Kolthoff Rd	Brookpark	44142	216-433-7412	YES	\$50		\$50 for a Single Family, \$25 for all other; No Escrow
Burton Township	14821 Rapids Road	Burton	44021	440.834.1500	No			http://www.burtontownship.org Requires septic inspection

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Burton Village	P.O. Box 408	Burton	44021	440.834.4474	No			http://www.villageofburton.org/ Requires septic inspection
Chagrin Falls Village	21 W. Washington St	Chagrin Falls	44022	440-247-3156	No			Harry Edwards - Occupancy permit CommI only \$50 Requires septic inspection
Chardon	111 Water Street	Chardon	44024	440.286.3711	No			http://www.chardon.cc/ *As long as it's residential* Requires septic inspection
Chardon Township	9949 Mentor Road	Chardon	44024	440.286.3711	No			http://www.co.geauga.oh.us/Communities/ChardonTownship.aspx Req septic insp
Chester Township	12701 Chillicothe Road	Chesterland	44026	440.729.7058	No			http://www.chestertwp.com/ Requires septic inspection
Claridon Township	13932 Mayfield Road, P.O. Box 66	East Claridon	44033	440.635.0648	No			http://www.claridontownship.com/home.html Requires septic inspection
Cleveland	601 Lakeside Ave, #517	Cleveland	44103	216-664-2928	No		0%	Certificate of occupancy disclosure only is \$60
Clevleland Hts	40 Severance Cir	Cleveland Hts	44118	216-291-4958	YES	\$200	125%	go online: http://www.clevelandheights.com/faq.aspx?TID=21
Concord Township	7229 Ravenna Road	Concord Twp	44077	440.354.7500	No			http://www.concordtwp.com/ContactUs.aspx
East Cleveland	13601 Euclid Ave	East Cleveland	44113	216-681-2082	YES	\$150+	0%	http://www.eastcleveland.org/wp-content/uploads/2017/01/point-of-sale-2017.pdf
Eastlake	35150 Lakeshore Blvd.	Eastlake	44095	440.951.1416	YES	\$300	150%	http:www.eastlakeohio.com/department/service/index.php#pointofsale
Elyria	131 Court St	Elyria	44035	440-326-1491	No			
Euclid	585 E. 22nd St	Euclid	44123	216-691-4206	YES	\$225	50%	http://www.cityofeuclid.com/uploads/forms/pos%20and%20rental%20checklist.pdf
Fairport Harbor	220 Third Street	Fairport Harbor	44077	440.352.3620	YES	\$20	0%	http://www.fairportharbor.org/village-of-fairport-harbor.php
Fairview Park	20777 Lorain Rd	Fairview Park	44126	440-356-4405	No			\$75 commerical occupancy/\$100 Rental permits required
Garfield Heights	5407 Turney Rd	Garfield Hts	44125	216-475-3835	YES	\$125	0%	Single \$125, 2 Families \$165, Increments fo \$40 per Family,Issue compliance cert for transfers
Gates Mills	1470 Chagrin River Rd	Gates Mills	44040	440-423-4405	YES			
Geneva	25 W. Jefferson St	Jefferson	44047	440-576-3737	No			
Geneva on the Lake	4964 South Spencer	Geneva on the Lake	44041	440-466-8197	No			www.genevaonthelake.org
Grand River Village	205 Singer Avenue, P.O. Box 216	Grand River	44045	440.357.5222	No			http://www.grandriverohio.net/index.html
Hambden Township	13887 G.A.R. Highway	Chardon	44024	440.286.4364	No			http://www.hambdentownship.com/ Requires septic inspection
Highland Heights	5827 Highland Road	Highland Hts	44143	440-442-7403	No			Requires occupancy permit
Hudson	20 East Main St	Hudson	44236	330-342-1790	No			
Hunting Valley Village	38251 Fairmount Blvd	Hunting Valley	44022	440-247-2805	YES			http://www.huntingvalley.net/
Huntsburg Township	16534 Mayfield Road	Huntsburg	44046	440.636.5486	No			http://www.co.geauga.oh.us/Communities/HuntsburgTownship.aspx Req septic insp
Independence	6335 Selig Dr	Independence	44131	216-524-1019	No			
Kent	930 Overholt Rd	Kent	44240	330-678-8107	No			Zoning use certificate is required
Kirtland	9301 Chillicothe Road	Kirtland	44094	440.256.3332	No			http://www.kirtlandohio.com/index.html
Kirtland Hills	8026 Chillicothe Road	Kirtland Hills	44060	440.974.9090	No			http://www.kirtlandhills.org/KirtlandHillsHome/tabid/1072/Default.aspx
Lakewood	12650 Detroit Ave	Lakewood	44017	216-529-6270	No		0%	For properties that have been Rentals for the last 2 yrs; \$50 for Single Fam.\$75 for Comm
Leroy Township	5920 Paine Road	Leroy Twp	44077	440-220-0430	No			http://leroyohio.com/zoning-department/ Requires septic inspection
Lyndhurst	5301 Mayfield Rd	Lyndhurst	44124	440-473-5108	No			
Macedonia	9691 Valley View Rd	Macedonia	44056	330-468-8360	YES	\$75	0%	100.00 commercial
Madison Township	2065 Hubbard Road	Madison Twp	44057	440.428.5128	No			http://madisontownship.net/
Madison Village	126 W. Main Street	Madison	44057	440.428.7526	No			http://www.madisonvillage.org/
Maple Heights	5353 Lee Rd	Maple Hts	44137	216-663-4094	YES		110%	\$105 Single Family/\$155 duplex/\$80 Condo
Mayfield Heights	6154 Mayfield Rd	Mayfield	44124	440-442-2626	YES		0%	\$50 App.(regardless of residence)Schedule Inspection.
Mayfield Village	6622 Wilson Mills Rd	Mayfield Village	44143	440-461-2213	No			septic system, property owner needs to obtain a certificate of insp. from Board of Health
Mentor	8500 Civic Center Blvd	Mentor	44060	440.255.1100	No			http://cityofmentor.com/
Mentor-on-the-Lake	5860 Andrews Road	Mentor-on-the-Lake	44060	440.257.7216	YES	\$100	100%	http://www.citymol.org/
Middleburg Hts	15700 East Bagley Rd	Middleburg Hts	44130	440-234-2218	No			YES, if there is a septic system, through Cuyahoga Co.

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Middlefield Township	15228 Madison Road	Middlefield	44062	440-632-5095	No			http://www.co.geauga.oh.us/Communities/Middlefield-Township Requires septic ins
Middlefield Village	14860 N. State Street, P.O. Box 1019	Middlefield	44062	440.632.5248	No			http://www.middlefieldohio.com/ Requires septic inspection
Montville Township	9755 Madison Road, P.O. Box 116	Montville	44064	440.968.3784	No			http://www.montvillegeauga.com/ Requires septic inspection
Moreland Hills	4350 SOM Center Rd	Moreland Hills	44022	440-248-1188	YES	\$50	0%	Inspections covers CO detectors and smoke alarms, safety issues will be pointed out
Munroe Falls	43 Munroe Falls Ave	Munroe Falls	44262	330-688-7491	No			
Munson Township	12210 Auburn Road	Chardon	44024	440.286.9255	No			http://www.munsontwp.com/
Newburgh Heights	4071 E 49th St	Newburgh Hts	44105	216-641-4654	YES	\$100	0%	\$25.00 per extra unit
Newbury Township	14899 Auburn Road, P.O. Box 257	Newbury	44065	440.564.5997	No			http://www.newburyohio.com/
Newton Falls	19 N Canal St	Newton Falls	44444	330-872-3157	No			
North Olmstead	5200 Dover Center Rd	North Olmsted	44070	440-777-8000	No			
North Randall	2193 Miles Road	North Randall	44128	216-587-9281	YES			\$100 for single family
North Ridgeville	7307 Avon Belden Rd	North Ridgeville	44039	440-353-0822	No			New construction only
North Royalton	11545 Royalton Rd	North Royalton	44133	440-582-3000	No			New construction only
Northfield Village	199 Ledge Rd	Northfield Village	44067	330-467-7139	YES	\$100	0%	
Oakwood Village	24800 Broadway Ave	Oakwood	44146	440-232-9980	YES	\$50	0%	Interior & exterior, by the seller
Olmstead Falls	26100 Bagley Rd	Olmsted Falls	44138	440-235-1055	No			
Olmsted Township	26908 Cook Rd	Olmsted Twp	44138	440-235-4225	No			possibly in the near future as of (3/12/18)
Orange Village	4600 Lander Rd	Orange	44022	440-287-5133	YES	\$50	0%	Interior smoke detectors/exterior none, except septic and well
Painesville	7 Richmond Street, P.O. Box 601	Painesville	44077	440.392.5800	No*			http://www.painesville.com/ *Vacancy POS applies & rental registration
Painesville Township	55 Nye Road	Painesville Twp	44077	440.352.1443	No*			http://www.painesvilletwp.com *Vacancy POS applies
Parkman Township	P.O. Box 688	Parkman	44080	440.548.2904	No			http://www.parkmanohio.com/ Requires septic inspection
Parma	6611 Ridge Rd	Parma	44129	440-885-8031	No			
Parma Heights	6281 Pearl Rd	Parma Hts	44130	440-884-9607	No			
Pepper Pike	28000 Shaker Blvd.	Pepper Pike	44124	440-896-6134	No			
Perry - North Perry Village	4449 Lockwood Road	North Perry	44081	440.259.4994	No			http://www.northperry.org/Default.aspx
Perry Township	3740 Center Rd, P.O. Box 65	Perry	44081	440.259.5140	No			http://www.perrytownship-lake.com/ptwebpg2b.htm
Perry Village	3758 Center Road	Perry	44081	440.259.2671	No			http://www.perryvillage.info/
Ravenna	530 Freedom St	Ravenna	44266	330-269-5666	No			
Richmond Heights	457 Richmond Hts.	Richmond Hts	44143	216-383-6312	No			Exterior inspection, no fee. Looks at all exterior features.
Rocky River	21012 Hillard Blvd	Rocky River	44116	440-331-0600	No			All properties are monitored for blighted conditions
Russell Township	8501 Kinsman Road, P.O. Box 522	Novelty	44072	440.338.5811	No			http://www.twp.russell.oh.us/
Sagamore Hills Twp.	522 E. Cuyahoga Falls	Sagamore Hills Twp	44067	330-467-0900	No			New Construction Only
Seven Hills	7325 Summit View Dr.	Seven Hills	44131	216-524-4427	No			Septic only inspected by the county
Shaker Heights	3400 Lee Rd	Shaker Hts.	44120	216-491-1469	YES	\$200	150%	Interior/Exterior
Sheffield Lake	609 Harris Rd	Sheffield Lake	44067	440-949-5767	YES	\$40	0%	Sidewalks installed and in good condition
Solon	City Hall 1st FI, 34200 Bainbridge	Solon	44139	440-349-6737	No			
South Euclid	1349 South Green Rd.	So. Euclid	44121	216-691-4206	No			Vacant property only, registration is \$200
South Russell Village	5205 Chillicothe Road	South Russell	44022	440.338.6700	No			http://www.southrussell.com/ Requires septic inspection
Streetsboro	9184 St Rt 43	Streetsboro	44241	330-626-4942	No			
Strongsville	18688 Royalton Rd	Strongsville	44136	440-580-3105	No			
Thompson Township	P.O. Box 204	Thompson	44086	440.298.1445	No			http://www.thompsonohio.org/TWP/index.html Requires septic inspection
Timberlake Village	11 East Shore Blvd	Timberlake	44095	216-316-0896	No			http://www.villageoftimberlake.com/about.html; adding a required Occupancy Permit/Inspection
Troy Township	13950 Main Market Street	Burton	44021	440.834.8614	No			http://www.co.geauga.oh.us/Communities/Troy-Township Requires septic inspection

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Twinsburg	10075 Ravenna Rd	Twinsburg	44087	330-425-7161	YES	\$50	0%	Exterior only
University Heights	Silsby & Warrensville Centern #2300	University Hts	44118	216-932-7800	YES	\$150	0%	Inside and outside inspections
Valley View	6848 Hathaway Rd.	Valley View	44125	216-524-6511	No			
Waite Hill	7215 Eagle Road	Waite Hill	44094	440.942.1612	No			http://www.waitehilloh.gov/departments_zoning.php
Walton Hills	7595 Alexander Rd.	Walton Hills	44146	440-399-0850	No			
Warrensville Heights	19700 Miles Road	Warrensville Hts	44128	216-587-1230	YES		150%	Interior/Exterior
Warrensville Twp	4019 Northfield Rd	Warrensville Twp	44122	216-591-2300	YES	\$110	100%	
Westlake	Dover Center & Hillard Rd	Westlake	44145	440-617-4105	No			
Wickliffe	28730 Ridge Road	Wickliffe	44092	440.943.7100	YES	\$275		http://www.cityofwickliffe.com/departments/building-department.asp#permits
Willoughby	1 Public Square	Willoughby	44094	440-953-4111	YES			http://willoughbyohio.com/service-deptmart/point-of-sale-inspection/
Willoughby Hills	35405 Chardon Road	Willoughby Hills	44094	440.946.1234	No*			http://www.willoughbyhills-oh.gov/ Requires septic inspection
Willowick	30435 Lake Shore Blvd	Willowick	44095	440-516-3000	YES	\$350	0%	http://www.cityofwillowick.com/ \$80 for certificate
Woodmere Village	27899 Chagrin Blvd	Woodmere	44122	216-831-9511	YES	\$35	150%	Interior/Exterior Seller escrow 150% or buyer acknowledges POS \$ no escrow

Independence Office

4511 Rockside Road, Suite 220 Independence, Ohio 44131 **216.270.5005**



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